

# FLORIDA GOURD SOCIETY FESTIVAL

February 23-25, 2018

## TEACHER APPLICATION INSTRUCTIONS

The Florida Gourd Society thanks you for applying to teach at the 2018 Florida Gourd Society Show & Festival. We will again this year be in Melbourne, Florida. Classes will be held in a climate-controlled building, plus a separate covered pavilion outside for all carving and wood-burning. Come share your knowledge of gourds with us in Melbourne, Florida in 2018 and enjoy the Florida Space Coast. We are located just 10 minutes away from the beaches, an hour south of the Kennedy Space Center and Orlando theme parks, so plan on staying a few extra days and enjoying the Central Florida weather. We look forward to working with each and every one of you and seeing the exciting new projects you come up with. See you in Melbourne in 2018!



**DEADLINE FOR APPLICATIONS** is a firm date of SEPTEMBER 1, 2017. You will be notified prior to Oct. 15, 2017, if your class/classes are accepted and a schedule to proof. We will be looking for great classes that are unique and/or new. Classes for beginners are desirable also. If your classes are accepted, you will also be required to do a 20 minute DEMO at the show as well as submit an item for our fund-raisers.

**CLASS TIMES** are as follows with eight - nine (8-9) different classes offered in each time slot: \*I will try to accommodate you with your preferred time. Please make sure your project will fit in the time schedule allotted.  
Friday: 8:30 a.m. thru 12:00 p.m. (3 1/2 hr. class only)      Friday: 1:00 p.m. thru 5:00 p.m. (4 hr. class)  
Saturday: 8:30 a.m. thru 12:00 p.m. (3 1/2 hr. class only)      Saturday: 1:00 p.m. thru 5:00 p.m. (4 hr. class)  
Sunday: 9:00 a.m. thru 1:00 p.m. (3 or 4 hr. class)\*Sunday show hours are until 2 p.m.

**THE CUT OFF TIME** for a class to meet the minimum is February 1, 2018. This is a firm deadline. At that time any class not meeting the minimum number of students will have the instructor contacted to determine if the class needs to be cancelled. Please consider a low minimum as we do have many drop-ins at show time.

**HANDOUTS:** You will need to have for the students, written instructions with step-by-step procedures, including a photo or illustration of the planned project. If you are teaching a technique, rather than a specific project, please explain the technique thoroughly in your instructions. A list of sources for materials for the project would be desirable, also. You may stop by the registration table at any time to check on new additions to your class. Also please remember if you are supplying the gourd, students expect a GOOD QUALITY gourd.

**PHOTOS:** Photograph your projects on a solid background, crop in as close as possible. File size should be no larger than 5" in any direction and 300 dpi. Send only jpg's. to [tfjordan@comcast.net](mailto:tfjordan@comcast.net). If mailing your application, you can send a clear 4x6" photo. Registration applications/photos must arrive no later than September 1, 2017. Send via snail mail to: Sandy Jordan, 12454 Sunchase Drive, Jacksonville, FL 32246.

**SUPPLIES:** Please note, in fairness to the vendors who are paying to be at our show, instructors will not be allowed to sell supplies before, during or after their classes. Supplies needed for the class should be added to the cost of the class registration. Please feel free to contact one of the authorized vendors to carry any special supplies that you might be teaching, or we will make arrangements for you to share space in one of the smaller vendor spots during the show. Contact Fonda Haddad for info/fees for these special spaces [fondahaddad@cfl.rr.com](mailto:fondahaddad@cfl.rr.com)

PLEASE HAVE A SAMPLE OF YOUR CLASS PROJECT AT THE CLASS REGISTRATION TABLE BY FRIDAY AT 9 A.M. If the class is full we do not need a sample. \*\*PLEASE NOTE - All wood burning, carving, dremel classes will be outside under the large open pavilion this year.

**Return application to:** Sandy Jordan; 12454 Sunchase Drive; Jacksonville, FL 32246  
Questions? Contact Sandy Jordan (904-240-1399).      [Email: tfjordan@comcast.net](mailto:tfjordan@comcast.net)